

MAIN FACS “TIPS & TECHNIQUES”

09/22/2008

Page 1

Volume 14, Issue #35

IMPORTANT: This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

In this issue:

- **MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING – 2ND NOTICE**

MAIN FACS ON-LINE AVAILABILITY FOR YEAR-END CLOSING – 2ND NOTICE

In order to accommodate necessary year-end closing tasks, MAIN FACS on-line availability schedule will be:

- MAIN FACS will be available until 5 p.m. on Tuesday, September 30, 2008. This is one hour earlier than the regular schedule.
- MAIN FACS may not be available on Wednesday morning, October 1, 2008. A ListServ message will go out when the system is available after Financial Table Rollover.
- Users may not be able to process Building Lease Payment transactions on Wednesday morning, October 1, 2008, in Electronic Transaction Processing (ETP).